

HAMBLETON DISTRICT COUNCIL

Report To: Audit, Governance and Standards Committee
26 September 2012

From: Director of Corporate Services

Subject: **TIMING OF MEETINGS**

All Wards

1.0 PURPOSE AND BACKGROUND:

- 1.1 This report asks the Committee to consider the start time of its meetings.
- 1.2 It has been our practice to periodically review the start times of meetings and the commencement of a new civic year was considered the right time to do this. To help with this process Members were asked to indicate their preferred time for meetings to commence by specifying all the times that were suitable to them.
- 1.3 Forty Members responded to the survey, 34 Members chose a 10.00am start although 10 indicated that 9.00am or 9.30am would be preferred. Thirty Members opted for a 2.00pm start with 3 indicating a preference for 1.00pm or 1.30pm. Nineteen members chose a start time of 4.30pm and 10 for 6.00pm.

2.0 DECISION SOUGHT:

- 2.1 To agree the start time for future meetings.

3.0 FINANCIAL IMPLICATIONS AND EFFICIENCIES:

- 3.1 There will be no significant cost implications in relation to meetings outside normal office opening hours.

4.0 RECOMMENDATION:

- 4.1 That the Committee confirms the start time for future meetings.

MARTYN RICHARDS

Background papers: None

Author ref: JPH

Contact: Jane Hindhaugh
Committee Team Leader
Direct Line No: 767016